***ICAT Non-State and Subnational Action Guide***

***Assessment Template***

This assessment template includes key recommendations for reporting according to the ICAT *Non-State and Subnational Action Guide*. This template illustrates one example of how the recommended information can be documented. Users of the guide may record the results in any format that is most useful to the intended audience.

**Part 1: Introduction, objectives and key concepts**

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| **Key recommendation** | **Response** |
| The objective(s) and intended audience of the assessment |  |
| The year the assessment was developed |  |
| Whether the reported assessment is an update of a previous, assessment, and if so, links to any previous assessments |  |
| The ex-ante period under assessment |  |
| Planned stakeholder participation process |  |

**Part 2: Defining the assessment**

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| **Information** | **Response** |
| Specify whether the assessment is economy-wide or sectoral (if sectors, include sector(s) covered) |  |
| The action type(s) covered under the assessment |  |
| The target actor group(s) included in the assessment |  |
| Whether international collaborative initiatives are included |  |
| GHG emissions included in the assessment |  |
| Specify whether indirect emissions are included |  |
| Compiled list of non-state and subnational actions included in the assessment including: |  |
| * Type of policy or action |  |
| * Objective(s) of the policy or action |  |
| * Geographical coverage |  |
| * Primary sectors, sub-sectors, and emission sources or sinks targeted |  |
| * Greenhouse gases targeted |  |
| * Description of the specific interventions included in the policy or action |  |
| * Key performance indicators |  |
| * Intended level of mitigation to be achieved |  |
| * Title of establishing legislation, regulations, or other founding documents |  |
| * MRV procedures |  |
| The suitability of all actions |  |
| The likelihood of achievement of all actions |  |
| The potential magnitude of all actions |  |
| Distributed impacts of collaborative actions |  |
| Other relevant information |  |
| Justifications, limitations and assumptions for any actions identified, but excluded from the assessment |  |
| Compiled list of all national climate policies and actions including: |  |
| * Relevant national policy or action |  |
| * Sectors and subsectors |  |
| * Target or estimated impact including base year / target year |  |
| * Relationship to other national plans, commitments or targets |  |
| * Impact on national emissions projection, if known |  |
| * Data sources |  |

**Part 3: Impact assessment**

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| **Key recommendation** | **Response** |
| Calculations and assumptions for all conversions of potential impacts to common metric |  |
| All sources of data used to estimate baseline emissions including activity data, emission factors, GWP values, and assumptions |  |
| Calculations and methodology for aggregating impacts |  |
| Data source for national scenario, target, or action if integrating the results through comparison |  |
| GHG emissions reduction potential of non-state and subnational action without overlap |  |
| GHG emissions reduction potential resulting from national scenario, target, or action |  |
| Combined effect of non-state and subnational action accounting for overlaps |  |
| Additional impact or gap from non-state and subnational action |  |
| Climate systems model used and methodology for integration (if used) |  |
| A quantitative estimate or qualitative description of the uncertainty of the results |  |

**Part 4: Reporting results**

Users should report the following information where relevant:

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| Information | Response |
| The impact of non-state and subnational action on the national/ sectoral emission pathway (based on current policy scenario) |  |
| The impact of non-state and subnational action on the national/sectoral emission pathway under the NDC (if desired) |  |
| The emissions gap between combined impact of non-state and subnational action and the NDC (if desired) |  |
| Additional CO2e savings potential of non-state/subnational action |  |
| Any challenges faced during the assessment |  |
| Other relevant information |  |