

ICAT Final Validation Workshop Summary



Deliverable R

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PREPARED UNDER

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Lesson Learned Validation Workshop - Summary

Workshop Date: 23 January 2025

Workshop Time: 9:30 to 11:00am

Workshop Venue: Cuna Caribbean Conference Centre, Basseterre, St. Kitts

Introduction

The Initiative for Climate Action Transparency (ICAT) Project commenced in January 2024 and was completed in February 2025. The project focused on the development and institutionalization of a framework to track St. Kitts and Nevis' Nationally Determined Contribution (NDC) actions and building capacity in relevant areas. The project consisted of 19 deliverables, including training sessions, workshops, and recommendation reports. A final workshop, described herein, was held for stakeholders to validate the project's deliverables.

Objective of Workshop

The objective of the workshop was to present a summary of the final deliverables to stakeholders for feedback, comments and validation.

Attendees

The workshop was attended by twenty-two attendees, seventeen in person and five online, fourteen females and eight males. Various government organizations were represented. The participant list is available in [Annex 2](#).

Summary of Workshop

Mrs. Oureika Lennon-Petty presided over the workshop as Chair, effectively setting a professional tone for the event. The session began with each participant introducing themselves, fostering a collaborative atmosphere and encouraging engagement. Following the introductions, Mrs. Petty provided a concise yet comprehensive overview of the project, outlining its scope and objectives to ensure participants were aligned on its purpose and progress.

The Project Coordinator, Ms. Phynora Ible, then delivered an in-depth report on the achievements of the project. She meticulously highlighted all deliverables, providing a detailed summary of each to underscore the significant milestones reached during the project's implementation. Her presentation demonstrated the project's impact and progress toward its goals.

Ms. Ible also shared valuable insights during her reflection on the lessons learned from the project. She detailed the key factors that contributed to the project's success, openly discussed the main challenges, shortcomings, and unforeseen circumstances encountered, and explained how these challenges were overcome. Additionally, she proposed thoughtful suggestions on areas for improvement, emphasizing what could have been done differently to enhance the project's execution. Ms. Ible concluded her presentation with well-considered recommendations to inform and improve the execution of future projects of a similar nature, along with a list of follow-up actions to ensure the sustainability of the project's outcomes. The milestones and lessons learned are explained in detail within the project lesson learned report document.

Mr. Denasio Frank from the St. Kitts Energy Unit, representing his department, shared a practical perspective on how the project had positively impacted their everyday work, illustrating its

relevance and utility in supporting departmental objectives. The impacts are outlined in the project's lesson learned document.

A stakeholder discussion was chaired by Mr. Kasheif Hynes and Mr. Bryan Dillion Sirjue from the Department of Environment. The session focused on evaluating the project's broader impact on their department and individual work responsibilities. This segment of the workshop allowed for a robust exchange of ideas and feedback from stakeholders, providing valuable insights into the project's effectiveness and areas of influence. Comments and feedback from stakeholders are included in the project's lesson learned document.

To conclude the workshop, Ms. Loren Yearwood delivered the closing remarks, summarizing the discussions and reiterating the importance of the project's achievements. Her remarks brought the session to a meaningful close, emphasizing collaboration, reflection, and the way forward for similar initiatives.

The workshop was a comprehensive and collaborative event, highlighting the project's accomplishments while providing a platform for critical reflection, shared learning, and actionable recommendations.

References

Annex 1 – Final Validation Workshop Agenda

Time	Topic	Facilitator
9:30 – 9:45	Introduction and Overview	Oureika Lennon Petty – Climate Action Unit
9:45 -10:05	Summary of reports and trainings – Key Achievements	Phynora Ible – Project Coordinator
10:05 – 10:15	Lessons Learned	Phynora Ible – Project Coordinator
10:15-10:25	Feedback on workshops and report <ul style="list-style-type: none"> • Energy Sector 	Denasio Franks -Energy Unit
10:25 -10:55	Discussions	Haniff -Woods SKELEC Kashief Hynes – Dept of Environment
10:55 – 11:00	Final Remarks	Loren Yearwood - Climate Action Unit

Annex 2 – Final Validation Workshop Attendees Photo

